

**Palomar Unitarian Universalist Fellowship
Board Meeting
August 11, 2015**

Telescope Deadline: Monday, August 17 @ 8:30am

Chalice Lighting: Jon

Check-in: 6:32pm

Call to Order: 6:40pm

Members Attending: Jon Schwestka, Misty Kirkman Brogan, Tim Peirce, Julie Mack, Lonna Leghart

Absent: Rev. Beth Johnson

Guest(s) Attending: Dick Eiden, Metje Saffir, Burton Johnson

Discussion of Bequest from Harry Wolcott (Dick):

Dick Eiden presented check and report (attached). Shared that at the memorial members and friends spread Harry's ashes on a high hill at Buena Vista Park, from which you may see PUUF. Some folks took home some of Harry's ashes home and spread them in their tomato gardens, which was inspired by "Homegrown Potatoes", the song that Harry sang at PUUF music events.

Dick asked for a portion of Harry's donation of money to be put toward air conditioning and storage, tables and chairs. He understands a majority is going to the building fund, and he would like some saved for these ideas.

Metje suggested creating "Harry's Vegetable Garden", which was her daughter, Saskia's idea.

Burt suggested putting Harry's name (plaque-style) on a large project that uses his donation, and Dick added that this is an opportunity to inspire other members to leave bequests to PUUF, so let's talk it up! Tim acknowledged that the Finance Committee has a goal of Planned Giving Program. Julie offered documents that she helped Dick prepare several years ago, and she offered to

Metje expressed her deep gratitude to Dick Eiden for spending months on this effort, and Tim reminded us that Dick saved the estate thousands of dollars.

Dick asked that we sing "Homegrown Tomatoes" at whatever event.

Approval of prior Board Meeting minutes: Misty (motion); Tim (second); Approved

Review of Current Agenda: complete

Written Reports (Discussion by exception only)

- **Religious Exploration** (none)
 - Jon will follow up with Kathleen in Rev Beth's absence
- **Minister's Report (quarterly)** (none) – Rev Beth's reports are pending her healing
- **President Year End Summary (annually)** (none)
- **Finance Report (Tim)**
 - Better than last year (with one month's data)

- Ushers & Counters: As Finance Director, Tim is responsible for designating Usher/Counter appointee. Carol Roberts is in charge of this program currently.
 - ✓ Misty moved that Tim appoint Carol Roberts to do the training and scheduling of Ushers and Counters. Approved.
 - Lonna will work on “purpose” section of new policy Tim presented, and it will be voted on at September board meeting.
- Credit Union: After his research, Tim has concluded that it is not in our best interest to change our bank to a credit union.
 - Jon will speak with Janice about how to make Chase a better experience.
- Finance Committee recommends cashing in the Harry Wolcott donation investment funds and invest in two new funds, Vanguard and Parnassus. They feel good about these specifically as socially responsible/divested funds. Parnassus appears “too good to be true”, so they would watch this especially carefully. Discussion ensued about the two funds.
 - ✓ Tim moved to cash in Wells-Fargo investment account and invest those funds in the Vanguard FTSC investment account. Lonna seconded. Approved.
 - Tim will take Jon to Chase to be a signer for the next two years.

Old Business

- **Brad Dre New Building & Grounds Chair (Misty):** Brad has great ideas and plans to have a strong committee to help with the minutia. Jon thanked Misty for recruiting Brad.
- **Playground Policy (Lonna):** Lonna presented draft of playground policy as written with Kathleen Moscato. (Attached)
 - ✓ Tim moved to approve Playground Policy. Julie seconded. Approved.

New Business

- **Membership Changes (Tim):**
 - ✓ Misty moved to accept names listed by Diana Peirce to be dropped from membership and to add Francyl Streano as Member Emeritus. Tim seconded. Discussion. Approved.
- **Kitchen Remodel (Jon):** Jon read report from Sally. (Attached)
- **Facility Rental Policy (Lonna):** Sally & Beth did not contact Lonna as suggested in July’s minutes.
 - Lonna will post facility rental policy (and all policies) on yahoo group and also email the facility rental policy separately to board. There needs to be more clarity between application, rates, and policy.
- **Board Covenant (Jon):**
 - Jon will send new covenant to board via email for vote online.
- **Calendar:** Tuesday, August 25th is the calendaring meeting. Congregational Meetings in January and June. Board meetings continue on second Tuesdays of the month.
- **PUUF 501(c)(3) Status:** A post to the PUUF Facebook Group regarding a political candidate. Rachel Rott pinned a post to the top of the Facebook Group stating the purpose of the group.

Executive Session

Board Goals

Announcements:

- SUUN event at SDUUF, September 12th
- Fundraiser for Fellowship: Metaphysical Faire on Saturday, August 15th

Next Meeting: Tuesday, September 8th @ 6:30pm
Executive Session Adjournment: 8:28pm

**Finance Director's
Report to the Executive Board
August 11, 2015**

The Budget Report for July, Balance Sheet as of 8/10/15 and policy sheet for maintaining ushers and counters accompany this report.

Pledge income for July was 102% of the amount budgeted, up from 76% for the same period last year.

Total income in July was 97% of the budgeted amount, up from 82% last July.

Total expenses for the year were just 70% of the budgeted amount.

The Finance Director is responsible for the ushers and counters, but is granted the right to delegate duties in the By-laws. Carol Roberts has been training and scheduling counters for three years, and ushers since March. I would like Board approval of the basic policy and procedures, and of Carol Roberts as the person designated to carry out these duties. The Finance Director will continue to have the ultimate responsibility for these programs.

Switching to a credit union appears to be possible, but it is not likely that we could get all the same services we are currently enjoying at the bank. Most of the auxiliary programs, like investment accounts and brokering automatic clearing house payments, would be farmed out to other entities, and would probably cost as much or more than at the bank. This possible change is on hold, until Jon has investigated further and had a chance to speak with bank officers about improved service.

The Finance Committee agrees that we should cash in the Wells Fargo account, and recommends re-investing some or all of the fund in one or two new mutual funds.

I investigated the UUA Common Endowment Fund, but it appears to have a much lower return than most, and is intended more as a provider of income than a growth fund.

The committee recommends at least a small amount be invested in the Parnassus Endeavor Fund (PARWX), which is divested of fossil fuel holdings but sounds suspiciously too good to be true, and any remaining funds to be invested should go in the Vanguard FTSE Social Index Inv fund (VFTSX), which is a

socially responsible indexed fund that appears to be divesting of fossil fuel investments, and has an even lower cost ratio than our TIAA-CREF fund. We are pleased with the performance of the TIAA-CREF fund, but feel we should invest our funds in more than one place. A comparison chart of several funds accompanies this report.

Respectfully submitted,

Tim Peirce
Finance Director

Hi Board!

I am pleased to report that Kyle Musick has happily accepted my proposal that he take on our kitchen project!

He will be meeting with me (and probably Jon) Friday at 4:00 to take paint and asbestos samples, which will be send to a lab for testing. Once we receive the results, we can cut into the half wall to see whether it's feasible or advisable to take it out (or whether it's in our budget).

After that, we can proceed to begin choosing materials, and then firming up the final cost estimate.

I will keep you advised along the way!

Sally Gill

Palomar Unitarian Universalist Fellowship
Policy and Procedure Document

CHAPTER 3.00: Facilities

Playground Policy.....3.30

Date Approved: August 11, 2015

Purpose: In the past children over the age of eight have used the Fellowship playground inappropriately. The purpose of this policy is to extend the life of our playground and protect our preschool renter's property.

Policy: Only children age eight and younger who are supervised by an adult may play on the enclosed playground. Children above age eight may be allowed on the playground at DRE's discretion and in the role of an assistant to DRE or other adult.

Renters, in general, should not have access to the playground. If renters require the use of the playground, an extra deposit and/or a written agreement showing the designated adult shall be required.

Procedure: Rental Facilitator, Nursery Staff, Preschool Staff, and DRE will make children and parents aware either by verbal or written notice. DRE will add this policy to RE Booklet, which is distributed electronically and available via hard-copy. A sign may be posted in the future, depending upon the frequency of rentals, etc. DRE will email the policy to the congregation and include the policy in the September 2015 Telescope Newsletter. If the congregation needs reminders, the DRE will repeat these steps.

If a child over the age of eight is playing on the playground, the designated adult is responsible for reminding the child and/or parents of the policy.