

**Palomar Unitarian Universalist Fellowship
Board Meeting
July 13, 2015**

Telescope Deadline: Sunday, July 19, 2015

Chalice Lighting: Jon

Check-in: 6:35pm

Call to Order: 6:52pm

Members Attending: Jon Schwestka, Misty Kirkman Brogan, Tim Peirce, Julie Mack, Rev. Beth Johnson, Lonna Leghart

Absent: None

Guest(s) Attending: Sally Gill

Approval of prior Board Meeting minutes: Approved

Review of Current Agenda

Written Reports (Discussion by exception only)

- **Religious Exploration:** none (Kathleen is at Jr High Camp DeBenneville Pines)

Verbal Reports

- **Finance Report (Tim)** Tim submitted electronic report. Jon asked Tim to share the financial statements every six months or whatever is convenient. Jon and Tim to discuss with the Finance Committee the mutual fund management and come to the next board meeting with a recommendation.

Old Business

- Mary Clare Vanderschaaf's concern about passing a resolution to have the work of Jean Rabenold recognized on the UUADP websites honor roll of those who have contributed to the efforts to abolish the death penalty (Rev Beth): Peace and Justice Ministry will draw up a resolution and present it at the next congregational meeting for vote
- Al Cox Replacement for Building and Grounds (Misty): Brad wants to meet with Misty before committing; she expects to have an answer before the next board meeting
- Policy on age of children on playground (Lonna): deferred until Lonna meets with Kathleen on 7/21; she expects to have a policy recommendation at the next board meeting

New Business

- Board Retreat: Saturday, August 8th at the Leghart Home 9:30am-4:00pm
 - o Food will be pre-assigned by each member
 - o Lonna will send specific directions via email
 - o C-CAT Coordinator (Diana Peirce) to attend
 - o Rev. Dr. Frank Placone-Willey to present
- Kitchen Remodel Update (Sally Gill): report submitted; discussion:
 - o sources for appliances included Misty's husband, Habitat Store
 - o suggestion for starting after New Year 2016 gives us time to have lead paint/asbestos testing completed, permits, load-bearing wall

- suggestion for a Project Manager who can coordinate with contractor; Sally can work with Building and Grounds to share this duty
 - ➔ Motion to accept contractor, Musick Construction (Tim); seconded (Misty); approved
- Board asked Sally to request load-bearing test, lead paint/asbestos test
- Asked Jon/Tim to mention this action in the August newsletter and Sally to do a report in the September meeting
- Jon and Sally will discuss kitchen remodel plan with Preschool
- Sally to ask Kathleen about repurposing kitchen cabinets elsewhere before tossing them
- Fundraising plan: the Board is committing to finding \$25-30,000 extra to cover this project
- Sally to touch base with Brenda about Green Sanctuary audit
- Facility Rental Policy: Discussion on location of rate sheets. Misty provided the latest rates via email. For Maria Dolegowski, who contacted Misty about an upcoming rental, the Board agreed to \$25/hr plus \$25 for a facilitator. Setting more rates has been deferred until Sally and Rev. Beth can discuss this further. Lonna offered to help put this in writing.
- Chase Banking Relationship: Jon will attend a banking session with Janice to experience the Chase deposit process. He will report at the next meeting.
- SUUN Representative (Misty): Misty forwarded an email from Jennifer White (aka: Denominational Diva).
 - ➔ Board approved motion for Jon to invite Jennifer White to be one of our two SUUN Representatives. Jennifer will replace Ann Kay.

Board Goals

- **Nominating Committee Restructure Update (Misty):** Goal is to have the plan by January's meeting
- **Financial Flourishing (Tim & Jon):** deferred

Announcements:

- ALEC protest July 22nd at the Embarcadero. Please attend (Beth)

Next Meeting: Tuesday, August 11, 2015 @ 6:30pm

Executive Session Adjournment: 8:47pm

Finance Director's Report to the Executive Board July 13, 2015

The Budget Report for fiscal year ending 6/30/15, Balance Sheet as of 7/13/15 and record of fund raising for the last fiscal year accompany this report.

Pledge income was 87% of the amount budgeted for June, up from 84% in May, and the pledge income for the year was 98% of the amount budgeted.

Total auction receipts as of the end of the year were \$9,105.27, 91% of the \$10,000.00 budgeted amount.

Total fund raising income for the year was \$14,867.88, not quite the \$16,000 we were hoping for, but still a slight increase over last year.

Total income in June was 90% of the budgeted amount, and for the year we received 98% of the amount budgeted.

Total expenses for the year were just 95% of the budgeted amount, meaning that income exceeded expense by \$7,242.88 last year.

We have heard from all but four people who pledged last year, and now have 137 pledges totaling \$184,694.

I am still looking for a meaningful way to report our investments that will better track dividends and market values.

The Finance Committee has been discussing ways to enhance fund raising, with a focus on the Scrip program and credit card acceptance at our last meeting. I have been investigating the feasibility of switching from Chase Bank to a credit union.

Respectfully submitted,

Tim Peirce
Finance Director